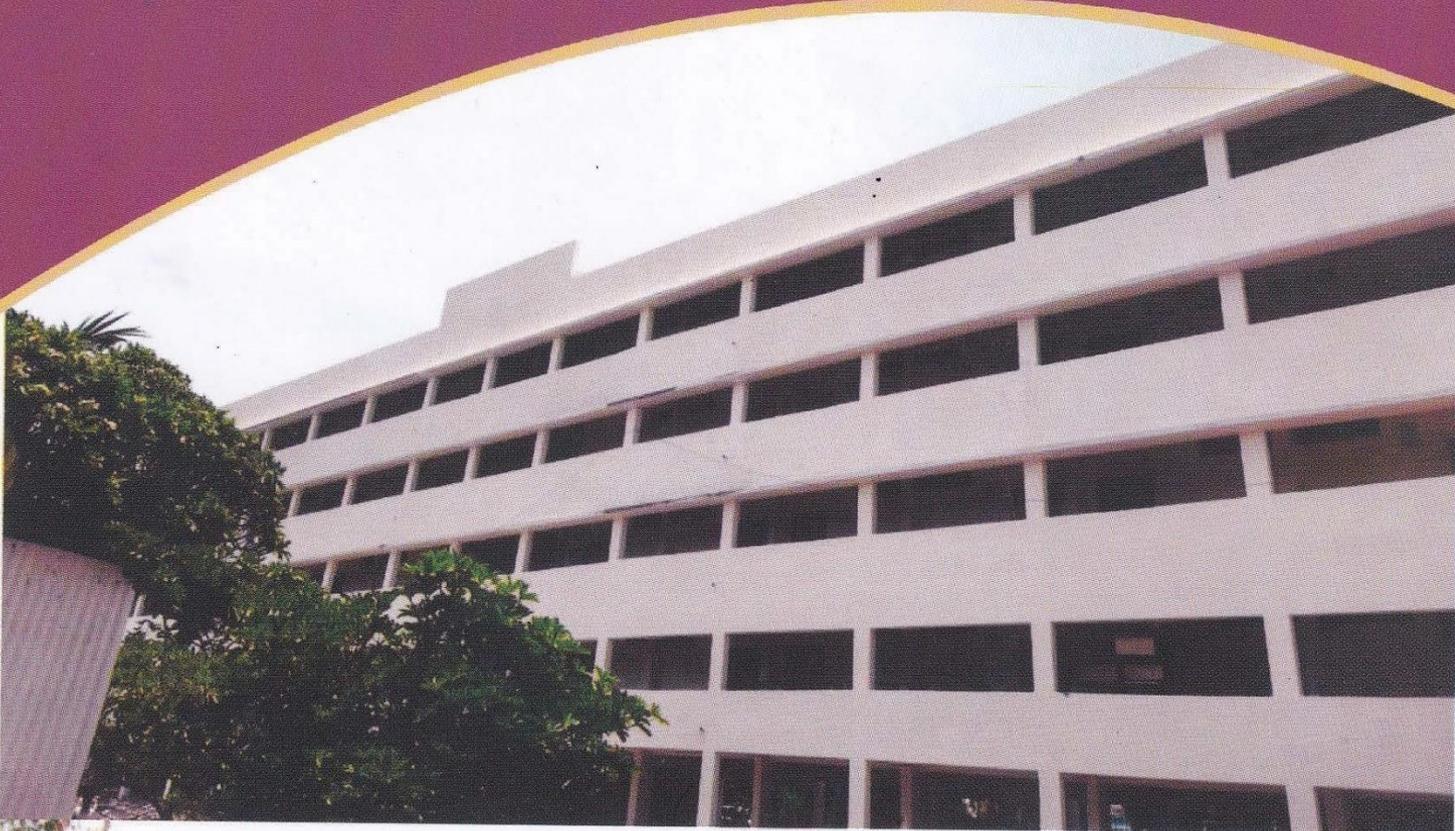Shri Shivaji Education Society, Amravati's

MAHATMA FULE ARTS, COMMERCE & SITARAMJI CHAUDHARI SCIENCE MAHAVIDYALAYA, WARUD

(NAAC Reaccredited with 'B' Grade)

AQAR 2023-24

Criterion - IV

INFRASTRUCTURE AND LEARNING RESOURCES

Q_nM - *4.3.1*

Institutions frequently updates its IT facilities including Wi-Fi.

Additional Information

Shri Shivaji Education Society Amravati's

Mahatma Fule Arts, Commerce & Sitaramji Chaudhari Science Mahavidyalaya, Warud, Dist. Amravati

Pin Code -444906 Ph. (Off.) 07229-232022   (Estd.1960)

NAAC Accredited with Grade 'B'

President	**Principal**	**Founder President**
Hon`ble Harshvardhan P. Deshmukh	Dr. G. N. Chaudhari	Dr. Panjabrao Alias Bhausaheb Deshmukh

4.3.1

Institutions frequently updates its IT facilities including Wi-Fi.

(Additional Information)

1) Photograph of ICT one week University level Workshop On "ICT Tools for Teaching and Learning" From 20/03/2024 To28/03/2023. Page No. 2 To 7

Seal

Principal
Mahatma Fule Arts, Com. & Sitaramji
Chaudhari Science Mahavidyalaya, Warud

Mahatma Fule Arts, Commerce & Sitaramji Chaudhari Science Mahavidyalaya, Warud
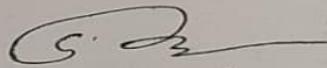
Department of Computer Science

Notice

महाविद्यालयातील सर्व विद्यार्थ्यांना सूचित करण्यात येते कि संगणकशास्त्र व इलेक्ट्रॉनिक्स विभागामार्फत एक आठवड्याची "One Week Workshop on MS Office and ICT tools" कार्यशाळा आयोजित केलेली आहे. Workshop दिनांक २०/०३/२०२४ ते २८/०३/२०२४ पर्यत राहील. सर्वांना नोंदणी करून उपस्थित रहाणे आवश्यक आहे. नोंदणी करिता दिनांक 18/०३/२०२३ रोजी सर्वांनी संगणक शास्त्र विभागात उपस्थित रहावे. शेवटच्या दिवशी सर्वांना प्रमाणपत्रे वितरित केल्या जातील वरील सूचनेची सर्वांनी नोंद घ्यावी.

Note:- प्रथम नोंद करणाऱ्या ४५ विद्यार्थ्यांना प्रवेश देण्यात येइल.

Principal
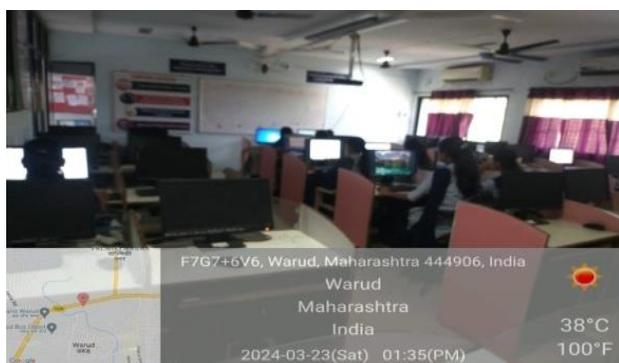Mahatma Fule A.C.& Sitaramji
Choudhari Science College,Warud

Incharge Head
Department of Computer Science
Mahatma Fule A.C.& Sitaramji
Choudhari Science College,Warud

Mahatma Fule Arts & Commerce and Sitaramji Chaudhari Science Mahavidyalaya, Warud.

Department of Computer Science, Electronics and IQAC Organizes
One week workshop on "MS Office and ICT Tools" - 2023-24

Workshop Report

- Department of Computer Science, Electronics and IQAC Organized one week university level workshop on **"MS Office and ICT Tools" - 2023-24** for UG Students from all departments on dated 20/03/2024 to 28/03/2024.

- Honorable Principal Dr. G. N. Chauhari was chairman for the inaugural function. Prof. R. R. Zoting was a Chief Guest. Dr. G. K. Reddy was Organizer, Dr. S.V. Satpute IQAC Coordinator were chair the function. Dr G.K.Reddy was given introductory speech.

- Total 47 Participates were Participated in Workshop.

- In the Workshop experts Taken theoretically as well as Hands on Training on following Topics. Introduction to Computer, Generation of Computer, Hardware and Software. Introduction To MS-Word, Creating New Document, Copy, Paste, Introduction to MS-Excel, Creating a new Sheet. Introduction to Internet, Introduction to Search Engine. Introduction to MS-PowerPoint, Creating a Slide, Introduction to Page layout in Word. Margin, Page setting, Printer, clipart, Format, Layout in MS- excel, Introduction to Creating E-Mail ID. Design and Animation in MS-PowerPoint, Mailing, Review. Introduction to Mail Merge etc.

- At Last Feedback and Suggestions were noted down given by Participants. Participants received Certificate for Discipline, Regularity. They Felicitied by Honorable Guest by giving them certificate and bouquet. Certificates were issued to all successful Participants.

2

Principal
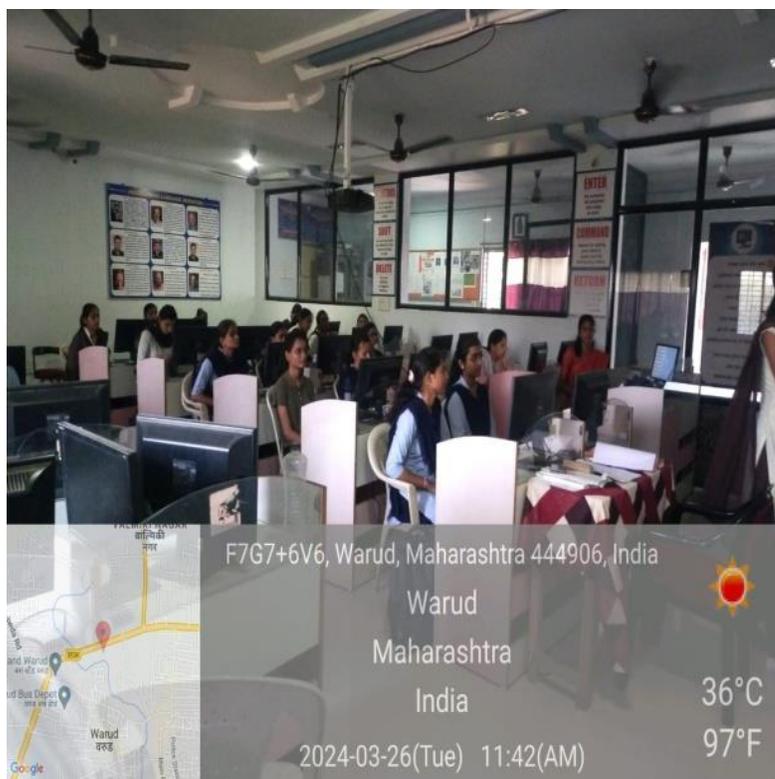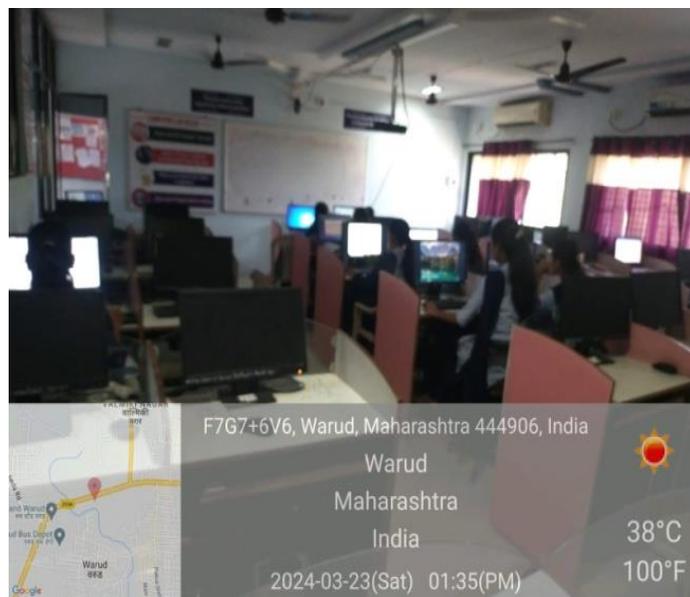Mahatma Fule A.C.& Sitaramji
Choudhari Science College,Warud

Incharge Head
Department of Computer Science
Mahatma Fule A.C.& Sitaramji
Choudhari Science College,Warud

Mahatma Fule Arts & Commerce and Sitaramji Chaudhari Science Mahavidyalaya, Warud

Department of Computer Science, Electronics and IQAC Organizes
One week workshop on "MS Office and ICT Tools" - 2023-24

<u>Workshop Photos</u>

Principal
Mahatma Fule A.C.& Sitaramji
Choudhari Science College,Warud

3

Incharge Head
Department of Computer Science
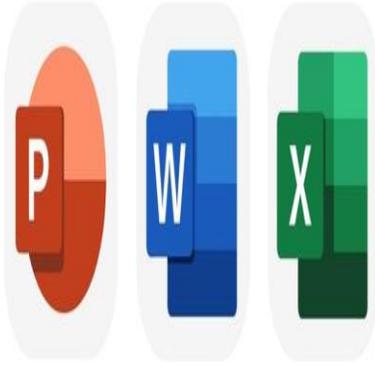Mahatma Fule A.C.& Sitaramji
Choudhari Science College,Warud

Mahatma Fule Arts & Commerce and Sitaramji Chaudhari Science Mahavidyalaya, Warud

Department of Computer Science, Electronics and IQAC Organizes

One week workshop on "MS Office and ICT tools" - 2023-24

"Learn and Grow, Let Knowledge Flow"

Duration : 20th March 2024 to 28rd March 2024

For more details Contact Event Coordinators:

Dr. G. K. Reddy   : 8408969952

Prof. R.R.Zoting   : 9421738781

Miss R. A. Charjan   : 9766308150

MissA.A,Khapare   : 7498518184

Miss. A.D.DHORE   : 7058709619

Who can attend? : All the UG students

Registration Fee   : Free

Registration Starts from: 19th March 2024

Dr. G. N. Chaudhari
Principal
Mahatma Fule Arts & Commerce and Sitaramji Chaudhari Science Mahavidyalaya, Warud

Phone Number: 07229-232022   E-mail: mfm1_warud@rediffmail.com, website: www.mfmfulecollegewarud.org

Principal
Mahatma Fule A.C.& Sitaramji
Choudhari Science College, Warud

4

Shri.Shivaji Education Socity.

Amravati's

Mahatma   Fule Arts, Commerce and Sitaramji

Chaudhari Science Mahavidyalaya, Warud.

Department of Computer Science, Electronics & IQAC organizes

One Week Workshop on "MS-Office and ICT Tools "-2023-24

(20/03/2024 to 28/03/2024)

FEEDBACK FORM

Name of Participant   :_____

1.Do you have any previous experience with the workshop like these?

☐ Yes   ☐ No

2.Overall how would you rate your experience about the workshop?

☐ Good   ☐ Very good   ☐ Excellent   ☐ Poor

3.How useful were the ICT tools of workshop?

☐ Very useful   ☐ somewhat useful   ☐ Extremely useful   ☐ Not so useful

4. How clearly did you understand the workshop material?

☐ Extremely clearly   ☐ somewhat clear   ☐ Very clearly   ☐ Not so clearly

5.How comfortable did you feel about voicing your opinion in the workshop?

☐ Very comfortable   ☐ extremely comfortable

☐ somewhat comfortable   ☐ Not so comfortable

6.How well did the instructor answered to your questions?

☐ Extremely well   ☐ Very Well   ☐ Somewhat well   ☐ Not so well

7. Based on your experience at this workshop,how likely are you to attend future workshops?

☐ Extremely likely   ☐ Not so likely   ☐ Very likely   ☐ Somewhat likely

8. Did the workshop help you with new learning's or knowledge?

☐ Yes   ☐ No

9. Do you have any other suggestions or comments to help us improve our future events?

_____

_____

Date :   Signature

5

Mahatma Fule Arts & Commerce and Sitaramji Chaudhari Science Mahavidyalaya, Warud.

Department of Computer Science, Electronics and IQAC Organizes
One week workshop on "MS Office and ICT tools" - 2023-24

Attendance Sheet

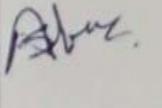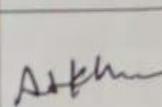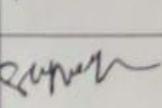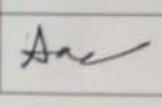| Sr. No	Name of Student	Signature						
		20/3/24	21/3/24	22/3/24	23/3/24	26/3/24	27/3/24	28/3/24
1	Chhatuli C. Kadu	@kadu	@kadu	@kadu	@kadu	@kadu	@kadu	@kadu
2	Kalyani S. Kalamkar	@lyai	@lyai	@lyai	@lyai	@lyai	@lyai	@lyai
3	Ameema Ashna Khan	Ameema	Ameema	Ameema	Ameema	Ameema	Ameema	Ameema
4	Ashfiyanaz Mohd Shary	جليهل	جليهل	جليهل	جليهل	جليهل	جليهل	جليهل
5	Mahek khan.	Mahek	Mahek	Mahek	Mahek	Mahek	Mahek	Mahek
6	Khushi P. Jirapure	Jirapure	Jirapure	Jirapure	Jirapure	Jirapure	Jirapure	Jirapure
7	Krusholi G. kurwade	kurwade	kurwade	kurwade	kurwade	kurwade	kurwade	kurwade
8	Peachi P. Gudadhe	Gudadhe	Gudadhe	Gudadhe	Gudadhe	Gudadhe	Gudadhe	Gudadhe
9	Harsha G. Sunyuse	Sunjuse	Sunjuse	Sunjuse	Sunjuse	Sunjuse	Sunjuse	Sunjuse
10	puja p. shimbherte	Puja	Puja	Puja	Puja	Puja	Puja	Puja
11	Prachi S. Nichat	Penichat	Penichat	Penichat	Penichat	Penichat	Penichat	Penichat
12	Pornima. k. sanare.	Sonare	Sonare	Sonare	Sonare	Sonare	Sonare	Sonare
13	sakshi k. wagh	Wagh	Wagh	Wagh	Wagh	Wagh	Wagh	Wagh
14	Sanjna V. Wadbude	Wadbude	Wadbude	Wadbude	Wadbude	Wadbude	Wadbude	Wadbude
15	Darshan.R. Wasankar	Darshay	Darshay	Darshay	Darshay	Darshay	Darshay	Darshay
16	Mithil S. Jorhedi							
17	Ayush v. mishra							
18	Yash k. Gayki	Gayki	Gayki	Gayki	Gayki	Gayki	Gayki	Gayki
19	Sarthak Vijay Tawasi							
20	Prajwal Vinodrao Wankar	Prajwal	Prajwal	Prajwal	Prajwal	Prajwal	Prajwal	Prajwal
21	Gaurav B Dhanmale							
22	Gauri D. Wankhade	Gowade	Gowade	Gowade	Gowade	Gowade	Gowade	Gowade
23	Durga S. Pakde	Pakde	Pakde	Pakde	Pakde	Pakde	Pakde	Pakde
24	Nayana k. Aswar							
25	sunakshi s. Dadhe	Dadhe	Dadhe	Dadhe	Dadhe	Dadhe	Dadhe	Dadhe
26	Achal V. Hiwarkar	hiwar	hiwar	hiwar	hiwar	hiwar	hiwar	hiwar
27	Radhika R Badwaik	Radhik	Radhik	Radhik	Radhik	Radhik	Radhik	Radhik
28	Divya R. Sharma	Divya	Divya	Divya	Divya	Divya	Divya	Divya
29	Anushka s. Tongase							
30	Dhanashri B. Wasde	Dwasde	Dwasde	Dwasde	Dwasde	Dwasde	Dwasde	Dwasde
31	Neha D. Waykul	Waykul	Waykul	Waykul	Waykul	Waykul	Waykul	Waykul
32	Mohini D. Patil	Patil	Patil	Patil	Patil	Patil	Patil	Patil
33								
34								
35								

Principal
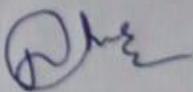Mahatma Fule A.C.& Sitaramji
Choudhari Science College, Warud

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Incharge Head
Department of Computer Science
Mahatma Fule A.C.& Sitaramji
Choudhari Science College, Warud

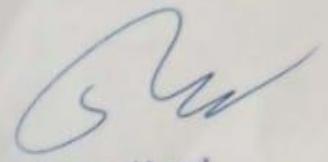# Mahatma Fule Arts & Commerce and Sitaramji Chaudhari Science Mahavidyalaya, Warud

Department of Computer Science, Electronics and IQAC Organizes
One week workshop on "MS Office and ICT Tools" - 2023-24

Workshop Schedule

Sr.no.	Date	Time	Name of Faculty	Topic Name	Signature
1	20/03/2024	11.00-12.00		Registration and Inauguration	
2	20/03/2024	12.00-1.00	Dr. G.K.Reddy	Introduction To Computer, Input and Output Devices ,Hardware And Software, Generation Of Computer, Mouse, Printer ,Etc.	
		1.00-2.00	Miss.R.A.Charjan	Hands On Training, Introduction To MS Word, Creating New Document, Creating Table , Saving Document , Copy ,Paste, Etc.	
		2.00-3.00			
3	21/03/2024	11.00-12.00	Miss.A.D.Dhore	Hands On Training, Introduction To MS Excel , Creating A Table ,Creating A New Shit ,Etc.	
		12.00-1.00			
		1.00-2.00	Miss. A.A.Khapare	Hands On Training, Introduction To MS Power point ,Creating A Slide, Slideshow, Adding A Slide, Etc.	
		2.00-3.00			
4	22/03/2024	11.00-12.00	Mrs. S.M.Bidkar	Hands On Training, History of Internet, Introduction To Search Engine, Introduction To Internet, URL ,Etc	
		12.00-1.00			
		1.00-2.00	Mr.Anup S. Bele	Hands On Training Introduction To Page Layout In Word Document, Page Size, Margin, Etc.	
		2.00-3.00			
5	23/03/2024	11.00-12.00	Miss.Rakhi S.Wankhade	Hands On Training Page Setting Printer Clip Art Format Layout In MS Excel	
		12.00-1.00			
		1.00-2.00	Miss. Himani S.Raut	Introduction To How To Creating Email ID, How To Attach A Document Etc.	
		2.00-3.00			
6	26/03/2024	11.00-12.00	Mr. D.H. Ande	Design And Animation In MS Power point Creating Slide Animation Design Etc	
		12.00-1.00			
		1.00-2.00	Miss.A.D.Dhore	Mailing Review Introduction To Mail Merge Envelopes Spelling And Grammar Checker Etc	
		2.00-3.00			
7	27/03/2024	11.00-12.00	Miss. A.S. Dongare	Navigate in Worksheets and Workbooks , Search for data within a workbook , Navigate to a named cell, range, or workbook element , Insert and remove hyperlinks,etc.	
		12.00-1.00			
		1.00-2.00	Miss. A.A. Khan	Create and Manage Presentations ,Change Presentation Options and Views, Insert Tables, Charts, Smart Art, and Media ,etc	
		2.00-3.00			
8	28/03/2024	11.00-12.00	Mr.S.R.Nerkar	Test	
		12.00-1.00			
		1.00-2.00	Miss. A.A.Khapare	Feedback and Valedictory Function	
		2.00-3.00			
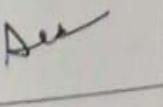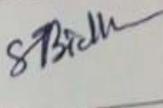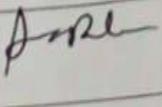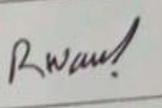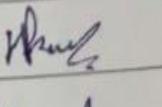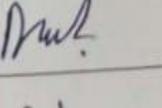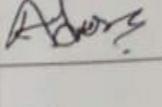
Principal
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