



Shri Shivaji Education Society Amravati's

Mahatma Fule Arts Commerce and Sitaramji Chaudhary Science Mahavidhyalaya Warud, Dist. Amravati

Name of Committee: Grievance and Redressal Committee

Objective:

- This committee is formed in order to ensure transparency.
- To preventing unfair practices, complains of alleged discrimination by student's scholarship issues, Admission issues, Sexual harassments, Ragging or student related issue etc.
- To uphold the dignity of the college by promoting cordial Student-Student relationship, Student-teacher relationship, teacher-teacher relationship;
- To hear all concerned applicant or parties and settle grievances as early as possible.
- To advise stakeholders to respect the right and dignity of one another, and not
- To behave in a vindictive manner towards any of them for any reason
- To give advice to the students.
- To make efforts to settle the dispute.
- To improve confidence of students for equality.
- To solve the dispute unanimously.

Members of the Committee:

- 1) Dr.J.D.Wadate : Chairman
- 2) Dr. Ku. S.K.Ulhe : Member Secretary
- 3) Shri V.N.Telmore : Member
- 4) Shri R.R.Zoting : Member
- 5) Dr.G.K.Reddy : Member
- 6) Shri S.D.Ohle : Member
- 7) Dr.Kishor Tarar : Member
- 8) Adv. Dinesh Sadapure : Member

Functions:

- Suggestion/Compliant box is placed at the front side of the college.
- To receive applications or complaints from the students and proceed further.
- To provide with proper advocacy to stakeholders to express their grievances freely and frankly without any fear of being victimized
- Committee meet regularly in order to redress the grievances and consider grievances of the students and discuss on that.
- To prepare and submit the recommendations relating to the redressal of grievances to the concerned.
- The chairperson shall finalize date of meeting in discussion with member secretary.
- The member secretary shall be the primary officer of the committee. He shall be the custodian of all accounts and records.
- The member secretary shall prepare the agenda in consultation with chairperson and communicate the agenda to all members with necessary documents.
- The member secretary shall communicate date, time and venue of meeting to all members and students who have registered their grievances prior to the meeting.
- The complainant student or his/her representative (Parents) may be permitted to present his/her case before the committee.
- The member secretary shall record the minutes of the proceeding of the meeting.
- Advocate member gave the legal opinion of issue,
- All matters of the meetings shall be decided by majority of the members.
- The information relating to the proceedings shall be treated as confidential and can be viewed only by the members of Grievance Redressal Committee, for the purpose of investigation.

Action taken:

- The member secretary shall submit the action taken report to principal.
- The member secretary shall inform to applicant of action.

Feedback:

- Grievance Redressal committee will collect formal feedback from relevant stakeholders (students, parents, staff, etc.) from time to time.